

# Converting to Natural Gas



Once you have determined that natural gas is available to your location and you're interested in converting to natural gas, below are six simple steps to assist in your converting process:

1. Determine which appliances you would like to have converted or installed. Contact or hire a licensed Contractor of your choice; he/she will determine if: 1) existing appliance(s) can be converted; 2) what the cost will be to convert; or 3) if existing appliances cannot be converted, secure your cost involved in changing out appliance(s).

*\*\*The city does offer Incentive Programs for your conversion\*\**

**\$200 Rebate for converting furnace from propane or oil to natural gas**

**\$200 Rebate for installing a new natural gas storage water heater**

2. After you have determined your appliance(s) are going to be converted/changed out, make a natural gas application at the City of Monroe's Customer Service Department located at City Hall, 300 W. Crowell Street, Monroe NC (704-282-4511). Application fee for a new customer is \$15.00.

If you have any questions or need additional information, please contact a City of Monroe Energy Services Representative at 704-282-4600.

3. There is No connection fee.

| Qualifying Major Appliances   | Qualifying Minor Appliances   |
|---|---|
| <b>Vented Space Heater,<br/>Water Heater – Storage Tank,<br/>Water Heater – Tankless,<br/>Air Conditioner</b> | <b>Hybrid Split System (Dual Fuel),<br/>Dryer, Range,<br/>Grill,<br/>Gas Logs</b> |

- With at least one qualifying major gas appliance, 1,000' of service line will be installed at no cost. For each and every additional qualifying gas appliance (either major or minor) an additional 50' will be installed free.
  - With only minor appliances, 50' of free service line will be installed for each and every qualifying minor gas appliance.
  - All service footages not qualified as free are \$3 per foot.
4. Once you make application, Customer Service will issue a work order. A City of Monroe Energy Services Representative will schedule a time to meet on-site to discuss the route of the natural gas service line. After the on-site visit, the Representative will issue a service request to have the service line installed.
  5. Once the service line has been installed, your licensed contractor will need to obtain a permit for the conversion process. For property inside the Monroe City limits, a permit can be obtained at the City of Monroe's Permit Center. For property outside the Monroe City limits, a permit can be obtained from Union County Inspections Department. **An inspection is required before a meter can be installed.**
  6. Once a County or City inspection has been approved, a gas technician will install the gas meter.